

SGCC Protection of Children Policies

The following are Shamley Green Cricket Club's child protection policies. They are drawn from the ECB's Safe Hands Initiative and were discussed at the Club's AGM on 28 January 2015 and subsequently approved.

Behaviour Expectations including Anti Bullying

We are committed to providing a caring, friendly and safe environment for all of our children so they can train and play in a relaxed and secure atmosphere. Bullying of any kind is unacceptable at our club. If bullying does occur, all children should be able to tell, and know incidents will be dealt with promptly and effectively. This means anyone who knows bullying is happening, whether it involves someone representing Shamley Green Cricket Club or a Young Cricketers' Programme participant, is expected to tell someone who can do something about it, particularly the Club's Welfare Officer, Camilla Harris. If your concern is about the Club's Welfare Officer you should report this to the County Welfare Officer.

Changing Rooms

Best practice principles are that, wherever possible:

- Adults do not change or shower at the same time using the same facility as children.
- Adults should try to change at separate times to children during matches.

When adults and children need to share the changing facility, the club will obtain consent from parents that their child/children can share a changing room with adults in the club.

When children play for the senior team, they and their parents will be informed of the club's policy on changing arrangements.

No photographs or videos should be made in the changing rooms.

If children are uncomfortable changing or showering at the club, no pressure will be placed on them to do so. They should instead change and shower at home.

The Club is not currently able to provide separate male and female changing rooms, but when the Hall is redeveloped the Club will try to ensure that separate changing rooms are provided. With the Hall's current facilities male and female players should change at different times.

Transport

Coaches and club staff are responsible for children in their care when on the club's premises and on arrival at opponents' cricket grounds.

It is not the responsibility of the coach or team manager to transport, or arrange to transport, children to and from the club or match.

The Club will obtain permission from parents/carers for children to participate in all competitions and away fixtures/events using a player profile form that will be available on the club's website.

For the Young Cricketers' Programme the Club will establish with parents/carers a "pick up and drop off" policy, which specifically addresses matters such as late collection of children.

Missing Children

In the event that a child goes missing from a Young Cricketers session or a match the coaches or captain will:

- Ensure other children are looked after appropriately while a search is organised.
- Inform the child's parents, if they are present at the event, or nominate an appropriate person to telephone them and advise of the concern. Reassure them we are doing all we can to locate their child.
- Organise all available responsible adults by areas to be searched.
- Ensure a report goes to the police no later than 20 minutes after the child's disappearance is first noted, even if the search is not complete.
- If the police recommend further action before they get involved, their guidance will be followed.
- If the police act upon the concern, the club will be guided by them in any further actions to take.
- All missing child incidents will be notified at the very earliest opportunity to the Club Welfare Officer, who will immediately notify the County Welfare Officer.

Whistle Blowing

SGCC is committed to maintaining a culture where it is safe and acceptable for all those involved in cricket to raise concerns about unacceptable practice and misconduct.

Should suspicions be raised via a "tip off", the person receiving the tip off should attempt to obtain the following information from the informant:

- Name address and telephone number
- Names of individuals involved
- The manner of the alleged incident/s or circumstances
- Whether they will submit any evidence (if applicable)
- How they became aware of the nature of the allegation
- The person receiving the 'tip off' should not attempt to deal with any allegation or suspicion her/himself, rather s/he should inform the Club Welfare Officer or the County Welfare Officer or the ECB Safeguarding Team.

The person receiving the tip off should not:

- Inform the person about whom the concern was raised
- Inform any other members, participants or employees
- Commence her/his own investigation
- Annotate or remove evidence
- Delay in reporting the suspicion

Player Profile

All participants in the Young Cricketers' programme will be required to complete a player profile form so that the Club has essential information about the child and his/her requirements, information about parents and/or guardians and to ensure that parents and guardians are aware of their responsibilities. The form is based on an ECB endorsed form and will be available on the Club's website.

Children with disabilities

We are committed to ensuring cricket is open, and accessible, as far as possible to all members of the community and they are supported to achieve their potential in any capacity whether as a player, employee, volunteer, coach or official. This principle applies regardless of, age, race, disability, ability, gender, religion or belief, sexual orientation or background.

Many children with disabilities or special needs can be welcomed into the game with a sensible approach that involves talking with the child and his or her parents about what their abilities are, and what they may need some assistance or different arrangement with.

In the first instance, the club will discuss the child's needs and abilities with the child and his or her parents/carers. For many children with a disability, parents and carers will be able to offer practical advice on adaptations or arrangements that can be made to enable their child to participate. The final decision on whether a child can participate in the Young Cricketer Programme or play in the team will rest with the Club.

Supervision

Supervision ratios relate to managing groups of children and ensuring sufficient adults are present to deal with any issue or incident that may arise. For single sex groups, there must be at least one same gender member of staff. For mixed groups there must be at least one male and one female supervising adult. There must always be a minimum of two adults present.

The following supervision ratios will be adhered to:

Aged 8 and under – 1 adult: 8 children. Aged 9 and over – 1 adult: 10 children

These ratios relate to adults and children i.e. those over 18 looking after those under 18.

The Club will also factor in any further issues that the risk assessment of the facilities may have highlighted. For matches and Young Cricketer coaching sessions at Shamley Green particular attention will be paid to ensuring that children on the Young Cricketers' programme cross roads safely under adult supervision.

Helmets when batting

The Club will take all reasonable steps to ensure that helmets are worn by its cricketers under the age of 18 when batting whether practising or in matches. This guidance applies to all players up to the age of 18, both in open age group cricket and in all junior cricket played with a hard cricket ball. The guidance also applies during all practice sessions.

Helmets and other protective clothing must be worn by under 19s when keeping wicket.

Fielding Distances

No young player in the Under 15 age group, or younger, will be allowed to field closer than 8 yards (7.3 metres) from the middle stump, except behind the wicket on the off side, until the batsman has played at the ball.

- For players in the Under 13 age group, and below, the distance is 11 yards (10 metres)
- These minimum distances apply even if the player is wearing a helmet
- Should a young player in these age groups come within the restricted distance the umpire should stop the game immediately and instruct the fielder to move back

In addition, any young player in the Under 16 to Under 18 age groups, who has not reached the age of 18, must wear a helmet and, for boys, an abdominal protector (box) when fielding within 6 yards (5.5 metres) of the bat, except behind the wicket on the off side.

Fast Bowling Restrictions for Matches

Up to 13	5 overs per spell	10 overs per day
U14/15	6 overs per spell	12 overs per day
U16/17	7 overs per spell	18 overs per day
U18/19	7 overs per spell	18 overs per day

Photography and Video Policy

No parent, guest or member of Wonersh and Shamley Green Junior Cricket is allowed to take photographs or video at Club events, without the permission of a Club Official.

There may be occasion when photographs are taken by media, including newspapers, and where editors require children's first names when publishing photographs. If you do not consent to the taking of your child's photograph for publicity purposes, please advise the Club in writing. The same applies to photographs that may be displayed on the Club's notice boards or website.

Data Protection Act

Wonersh and Shamley Green Junior Cricket will hold the details on the registration form and any other information about children participating in the scheme, and will use it only for the following purposes:

- Maintaining records
- To provide and administer the goods and services you request from us.

Further guidance on all of these issues can be found in the ECB Safe Hands Kit Bag.